

REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – MAY 16, 2023 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM

Mayor Cody Leathers called the meeting to order. Aldermen present: Kevin Copling, Dave Honea, Debbie Martin, Curtis Holt, Jeff Bouse. Alderman absent: Warren Graddy. Police Chief present: Doug Shelton. City Attorney present: Lance Thurman.

Motion by Holt, seconded by Martin, to approve the agenda. Vote: All ayes. Graddy absent.

Citizens Participation:

Rena Martin with the Cuba Community Garden asked the council if there was a decision made regarding where and how to get water to the garden. Mayor Leathers stated that he is unsure of how to get water to the garden. Ms. Martin stated that she could run a hose across the street if necessary or would pay for the water if a meter was installed next to the garden. Mayor Leathers is unsure about running a hose across a street and asked if she had spoke with the water supervisor. Ms. Martin stated that she has not heard back with a cost for running a water meter. Mayor Leathers stated that they will have the water supervisor get in contact.

Motion by Bouse, seconded by Martin to approve the regular meeting minutes of May 2, 2023. Vote: All ayes. Graddy absent.

Motion by Bouse, seconded by Holt, to approve the executive session meeting minutes of May 2, 2023. Vote: All ayes. Graddy absent.

Motion by Martin, seconded by Honea, to approve the special regular meeting minutes of May 4, 2023. Vote: All ayes. Graddy absent.

Motion by Honea, seconded by Martin, to approve the special executive session meeting minutes of May 4, 2023. Vote: All ayes. Graddy absent.

Motion by Holt, seconded by Martin, to approve the special regular meeting minutes of May 10, 2023. Vote: All ayes. Graddy absent.

Bills to be paid: Copling stated that he sees the numbers for the bills to be paid but doesn't see the numbers of each department and has no idea if the money is in the budget. Mayor Leathers stated that it has been discussed during some previous meetings that once the accounting is settled in and caught up there will be different updated reporting to show more detail. **Motion by Bouse, seconded by Honea, to approve the bills to be paid. Vote: All ayes. Graddy absent.**

Surplus bid opening:

Mayor Leathers opened the sealed bid.

1990 Ford F-800 single axle dump truck, GVW 25,300 lb, 429 cubic inch motor, 5 speed transmission, mileage – 105,647, reserve price set at \$4000.00

Medlock Properties, LLC \$6500.00

Motion by Bouse, seconded by Honea, to accept the bid of \$6500.00 from Medlock Properties, LLC for the 1990 Ford F-800 dump truck. Vote: All ayes. Graddy absent.

Parks and Recreation:

Honea stated that there was a parks and recreation meeting on May 15, 2023 and there are a list of things that need to be done at the pool like calking, working urinals, and other repairs. A new rules and regulations sign is being donated by Versa-Tags. The AED machine is missing, and they have reported it missing. It is required to have an AED machine at the pool and Honea talked to the ambulance shed and they have 2 certified machines that the city would have to purchase batteries for, one for the pool and one for the police department.

Tony Hutson, park and recreation board member, stated that there are things to be done in all departments and will budget for the upcoming budget.

Genifer Cape, fair board, gave an update of the camping spots project and some changes they had to make. They are moving in the right direction and working on the parking spots and permits for the fair to hopefully have lined out by the first of the month. Matt Ladd, fair board, thanked the city for all of their help.

Mayor Leathers thanked all for helping and working together and also to Versa-Tags for the donation of a sign.

Water and Sewer department:

Mayor Leathers read a letter of resignation from Ben Weber with his last day of employment being May 18, 2023. **Motion by Bouse, seconded by Honea, to accept the resignation of Ben Weber. Vote: All ayes. Graddy absent.** The council thanked him for his time and services.

Committee recommendations: Copling stated that he would like to post the pretreatment coordinator position internally for 2 weeks. Martin asked if the position is full-time. Mayor Leathers stated that the current job description is for a full-time position. Martin stated she understands that the position does not warrant a full-time employee and until the budget is on track recommended using one already employed to collect samples. Mayor Leathers stated the question of full-time or part-time has been brought up before and does not have the answers as EPA states one and have also heard the opposite. Martin stated that they can find out. **Motion by Copling, seconded by Bouse, to advertise the pretreatment coordinator position internally for 2 weeks.** David Minardi gave the council an informational handout (attached) with the history of the position, how it was created, and thinks all is going good as is and if not broke don't try to fix it. Minardi's professional opinion is to leave the full-

time position alone and if the coordinator has spare time then they can absolutely help other departments. Mayor Leathers understands Martin’s thoughts but does not know what is right and wrong but does want to make sure they are spending and hiring responsibly. Bouse does think that if the position can be hired from within great, but also thinks the EPA needs to give their blessing. Martin talked to Steve Black and there previously were a lot of industries with issues to be addressed and Black was doing both jobs so she believes that it needs to be verified currently before a full-time employee is hired. Copling again stated his motion. Mayor Leathers asked if one internal employee is hired then would they be removed from another department. Mayor Leathers stated that Randy Williams is willing to train the employee, but Andy Simpson stated that he will also need Williams. Mayor Leathers stated that the program can’t fall apart. Bouse stated that according to St. Clair the position can be outsourced and could look into that option. Minardi stated that St. Clair is different from Cuba and is unsure how many users they have with a possible lower industrial flow as Cuba has a higher industrial flow. Minardi stated that he knows there are going to be some large regulation changes and someone will have to keep up with them. Bouse doesn’t know the difference between the 2 towns, but still thinks the EPA need to direct them. Minardi stated that the citizens have spent too much money to upgrade the program and treatment facility and feel they need to have somebody proper to run the it or it could affect the treatment plant and community. Minardi again recommended having a full-time pretreatment coordinator and let them help other departments in spare time. **Roll call vote to previous motion of advertising the pretreatment coordinator position internally for 2 weeks. Bouse-yes, Holt-yes, Honea-yes, Martin-no, Copling-yes. Graddy absent.** Mayor Leathers stated the position will be posted internally until 4:00 p.m. May 31, 2023.

Mayor Leathers thinks to continue the conversation, they should rely on the EPA for their recommendation. The position will be posted internally and ultimately the board doesn’t have to hire a new employee. Copling stated that of the 2 major factories in the program, one is not in business anymore and one has cut back dramatically. Mayor Leathers recommended to play by the EPA rules and keep them happy.

Mayor Leathers presented 2 Sanitary Sewer Collection System CCTV Inspection bids. The recommendation by Archer-Elgin Engineering is to award the bid to Ace Pipe Cleaning as their bid is a little higher, it includes cleaning of the piping and an additional 300 feet of pipe cleaning/inspection.

Ace Pipe Cleaning	\$20,900.00
David Mason Associates	\$20,000.00

Motion by Martin, seconded by Bouse, to accept the Sanitary Sewer Collection System CCTV Inspection bid from Ace Pipe Cleaning at \$20,900.00. Vote: All ayes. Graddy absent.

Mayor Leathers presented a bid for confined space equipment for the sewer department.

United Rentals	\$10,815.00
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Motion by Honea, seconded by Martin, to accept the confined space equipment bid from United Rentals for \$10,815.00. Vote: All ayes. Graddy absent.

Honea stated that he spoke with Amy Warden, in audience, with the North Crawford County Ambulance District (NCCAD) regarding an AED machine for the pool. Warden stated that they had also had a call from the police department for a cardiac arrest as they do not have an AED machine either. Warden stated that she can help both departments get a machine and discussed some options. It was mentioned that the NCCAD may have 2 older machines that would require being updated and new batteries and Warden is checking to see if some parts are still in production to update. Mayor Leathers asked for the departments to budget for these machines and for Warden to please send any information she has to purchase.

EOC Director report:

Rodney Neff stated that there are some camera issues at 6 locations because of the antennas being removed for maintenance on a water tower. Neff has reached out to try and get resolved but nothing yet. Mayor Leathers stated to keep that in mind while budgeting.

Police Chief report:

Police Chief Shelton read the letter of resignation from Morgan Witt at the animal control. **Motion by Martin, seconded by Honea, to accept the resignation of Morgan Witt. Vote: All ayes. Graddy absent.**

PC Shelton asked to advertise for the part time position. **Motion by Honea, seconded by Holt, to advertise the Animal Care Assistant position internally and externally until 3:00 p.m. on June 2, 2023. Vote: All ayes. Graddy absent.**

Motion by Martin, seconded by Bouse, to have the first reading of Bill No. 2092 by caption only. Vote: All ayes. Graddy absent. Thurman read Bill No. 2092 – An ordinance amending Chapter 23, Article I of the Cuba City Code by adding Section 23-35, relating to operation and use of motorized alternative vehicles upon city roadways and sidewalks. **Motion by Honea, seconded by Bouse, to amend Section (3) Operations, line b, (4) - removing proof of installation of a revolving Amber light attached to vehicle; and amending line h, removing line viii entirely – be operated upon a City roadway unless equipped with a red or orange safety flag of at least forty (40) square inches that extends and is vixible at least seventy-two (72) inches above the ground. Motion by Bouse, second by Honea, to approve the first reading of Bill No. 2092 with amendments. Roll call vote: Copling-yes, Martin-yes, Honea-yes, Holt-yes, Bouse-yes. Graddy absent. Motion by Martin, seconded by Bouse to have the second reading of Bill No. 2092 as amended. Vote: All ayes. Graddy absent.** Thurman read Bill No. 2092 a second time. **Motion by Bouse, seconded by Honea, to approve the second reading of Bill No. 2092. Roll call vote: Bouse-yes, Holt-yes, Honea-yes, Martin-yes, Copling-yes. Graddy absent.** Mayor Leathers declared that Bill No. 2092 becomes General Ordinance 1222 on this 16th day of May 2023.

Bouse asked when permits and sticker tags can be purchased with the new ordinance. It was stated that all will be available as of May 17, 2023.

Copling stated that he talked with Jennifer Basham, accounting, about purchasing new lifeguard chairs and a new door for the pool. Basham stated that it will be tight as they are still in the current budget, but believes it is possible. Bouse stated that he spoke with Jerry Montgomery and they other doors are not too bad and they will put a kick plate on the bottom to repair. The lifeguard chairs are roughly \$1500 and the door is also roughly \$1500. **Motion by Copling, seconded by Bouse, to approve the purchase of lifeguard chairs and a new door for a total of roughly \$3000 for the pool. Vote: All ayes. Graddy absent.**

Martin stated that they will be receiving paperwork from the airport with 2 bids for a new fuel tank. They may be recommending going with the Midstate bid as their proposal is good for 60 days. Martin stated they will need to look at the bids and make a decision in June, so they can order in the new budget as the tanks may not be available until November. Mayor Leathers recommended scheduling and coordinating with Basham to budget as there could also be additional costs for cranes and equipment.

Honea stated that the gas department will need to purchase a gas meter for McGinnis Wood Products and will cost approximately \$3500. Mayor Leathers recommended checking the budget, but also doesn't know how critical the need and if there is a wait time for the meter. **Motion by Honea, seconded by Holt, to approve the purchase of a natural gas meter for McGinnis Wood Products contingent on budgeting. Vote: All ayes. Graddy absent.**

Bouse stated that he has been to the pool and it is in bad shape and would like to budget for some needed updates and repairs.

Bouse stated that the old Mepco building needs to be repaired for the water leak and asked if the insurance money had been received, it was replied yes.

Motion by Bouse, seconded by Honea, to enter into executive session – closed to the public pursuant RSMo 610.021 – Section 1) litigation; Section 2) real estate. Roll call vote: Bouse-yes, Holt-yes, Honea-yes, Martin-yes, Copling-yes. Graddy absent.

Motion by Honea, seconded by Bouse, to go into regular open session. Roll call vote: Bouse-yes, Holt-yes, Honea-yes, Martin-yes, Copling-yes. Graddy absent.

Actions of Executive Session: Thurman stated that the Board of Aldermen met in closed session to discuss litigation and real estate and there were no final actions taken.

Motion by Honea, seconded by Bouse, to adjourn. All ayes. Graddy absent.

Lainie Garbo, City Clerk